



100% Web Based Time & Labor Management

XactTime® gives companies an easy way to automate their workforce management processes. Accessible from any computer with Internet access, XactTime provides the tools to help Supervisors and Management know exactly how their payroll dollars are being spent and where labor resources are being utilized. A variety of reporting options are available to assess job costing, control departmental costs, monitor staffing, track benefit administration and much more.

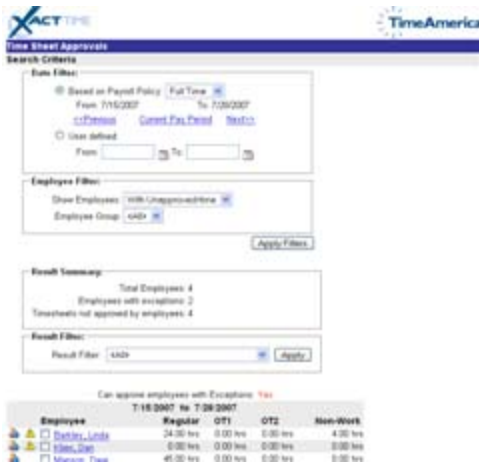
XactTime provides a user-friendly self service point for your workforce. Employees can do things such as clock in and out, review schedules, transfer labor hours, submit time sheets, check benefit accruals, and submit time off requests – all from the convenience of the Internet. Labor data is immediately stored in XactTime's database where it is available to managers on a real-time basis. Companies will also benefit from the ability to interface to a multitude of HRMS, payroll, financial, accounting and ERP systems, ensuring their workforce processes are integrated.

Workforce management – maximized

- Automated tracking of employee attendance
- Web-based time sheet submittal
- Clock in and out from various data collection methods
- Enforces schedules to limit overtime
- Runs from your favorite browser
- Accurate collection of employee time
- Up to 15 labor levels – most in the industry
- 3 Levels of approvals – Employee, Supervisor & Administrator
- Powerful security configurations
- Employees can review hours, schedules and benefit balances
- Real-time management reporting
- Automated interfaces to HR, payroll, accounting and ERP systems



View missing employee punches with the click of a mouse.



Review, edit and approve timesheets from your computer.



The online status board tells you who's in and out by employee and department

Whether you prefer a licensed or hosted solution, XactTime offers you the flexibility to automate your labor management processes with speed and accuracy.

System Overview

- Available as a licensed application running on your internal web server or hosted at a world-class AT&T data center:
 - World-class networking including a fast gigabit Ethernet backbone.
 - Full network redundancy.
 - In-depth 24x7 monitoring and dedicated prevention systems ensure your network perimeter remains secure.
 - Enterprise-class backup and restore technology protecting your data.
- Compatible with Windows, MAC, Linux and browser-based POS systems
- 100% HTML: No Java applets, Active X controls or associated security risks

Additional Features

Payroll Policies: Uniformly and comprehensively applies an unlimited number of pay policies and shifts to time and attendance data.

Customization: XactTime offers administrators the ability to change the names of key fields within the menu and reporting system. In addition, XactTime allows users to define unlimited system fields in the employee master record.

HR Functions: Tracks employee attendance, employee tardiness, department transfers, job transfers, schedules, and automates employee time and wage calculations.

Approvals: 3 levels of approvals by employee, supervisor and administrator.

Security: Unlimited security levels definable down to add/edit/delete/view rights per feature. Filters allow supervisors to access only their respective employees. XactTime allows the temporary assignment of employee groups to alternate supervisors.

Employee Messaging: XactTime allows you to send messages to employees from your PC by employee, group, department or the entire company.

Employee Time Off Request: Employees can request time off within the system which is automatically routed to their manager for approval.

Quick Scheduler: This scheduling tool makes quick work of scheduling by day, or week on an individual or group basis via schedule templates.

Benefit Accruals: Allows you to define benefit accrual calculations that automatically update your employee's accrual balances.

Time Entry Options



Web Entry
Standard



Data Collection
Device



Biometric
HandPunch



Telephony